

MUNICIPALITY: Mid Salem County Municipal Court (Woodstown)  
POSITION TITLE: Court Clerical  
DEADLINE DATE: March 15, 2021  
SALARY: \$23,400

The Mid Salem County Municipal Court in Salem County is seeking a qualified, motivated candidate, to perform detailed municipal court clerical work, working under the general direction of the Municipal Court Administrator and Municipal Court Judge in the municipal court. The successful candidate should have work experience that demonstrates excellent communication skills and the ability to provide superior customer service while maintaining files and records with accuracy.

Candidate should be detailed oriented and must have strong customer service and money handling skills. Experience and knowledge of the Municipal Court is preferred but not required. This position is a part time 29 hour a week employee. Court sessions are held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays of the month at 8:30 am.

Send resume and cover letter by April 15, 2021 to:

Mid Salem County Municipal Court  
c/o Court Administrator Barbara Garozzo  
25 West Avenue  
Woodstown, NJ 08098  
[barbara.garozzo@njcourts.gov](mailto:barbara.garozzo@njcourts.gov)

The Mid Salem County Municipal Court is an equal Opportunity Employer.