

**AGENDA  
BOROUGH OF ELMER  
COUNTY OF SALEM, STATE OF NEW JERSEY  
October 14, 2020  
7:30 pm**

*The meeting format was changed from in-person meeting at the Borough Hall to teleconference due to COVID-19 restrictions. The public notice included the call in numbers for public participation.*

**CALL TO ORDER  
FLAG SALUTE AND INVOCATION**

**PUBLIC NOTICE**

PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED TO EACH COUNCIL MEMBER, POSTED IN THE MUNICIPAL BUILDING, EMAILED AND MAILED TO THE *ELMER TIMES* AND THE *SOUTH JERSEY TIMES*, AND FILED WITH THE BOROUGH CLERK ON October 8, 2020.

**ROLL CALL**

PRESIDENT LEWIS M. SCHNEIDER \_\_\_\_, COUNCIL MEMBERS LYNDA DAVIS \_\_\_\_, BRUCE FOSTER \_\_\_\_, CYNTHIA L. NOLAN \_\_\_\_, STEVEN A. SCHALICK \_\_\_\_, JAMES W. ZEE III \_\_\_\_, MAYOR JOSEPH P. STEMBERGER \_\_\_\_.

**APPROVAL OF MINUTES**

MOTION \_\_\_\_ SECOND \_\_\_\_ to approve minutes from the Regular Council Meeting held on September 9, 2020.  
ROLL CALL: LMS \_\_\_\_, LD \_\_\_\_, BF \_\_\_\_, CLN \_\_\_\_, SAS \_\_\_\_, JWZ \_\_\_\_. Motion carried \_\_\_\_.

**PUBLIC SESSION**

MOTION \_\_\_\_ SECOND \_\_\_\_ to open to the public. All in favor: Ayes/Nays. Motion carried \_\_\_\_.

MOTION \_\_\_\_ SECOND \_\_\_\_ to close to the public; All in favor: Ayes/Nays. Motion carried \_\_\_\_.

**UNFINISHED BUSINESS**

- |   |  |
|---|--|
| 1. Library Request to Open to Public  | MOTION ____ SECOND ____ Ayes/Nays. MC ____ |
| 2. Water Department Positions<br>Authorization to Solicit RFP Licensed Operator | MOTION ____ SECOND ____ Ayes/Nays. MC ____ |

**NEW BUSINESS**

**1. Resolutions**

- 77-20 Refund Escrow Account Balance for Italiano, Whites Building RE Holdings, Block 16 Lot 16
- 78-20 Authorizing Advertising and Receipt of Bids for the Borough Hall ADA Improvements Project
- 79-20 Cancelling Outstanding Checks
- 80-20

MOTION \_\_\_\_ SECOND \_\_\_\_ to adopt Resolutions \_\_\_\_-20 to \_\_\_\_-20. Discussion.  
ROLL CALL: LMS \_\_\_\_, LD \_\_\_\_, BF \_\_\_\_, CLN \_\_\_\_, SAS \_\_\_\_, JWZ \_\_\_\_. Motion carried \_\_\_\_.

**DISCUSSIONS/MOTIONS**

- |  |  |
|--|--|
| 1. Water Meter Reader Retirement                           | MOTION ____ SECOND ____ Ayes/Nays. MC ____ |
| 2. Authorization to Solicit RFPs for Professional Services | MOTION ____ SECOND ____ Ayes/Nays. MC ____ |
| 3. Authorization to Solicit Bids for Water Services        | MOTION ____ SECOND ____ Ayes/Nays. MC ____ |
| 4. Schedule Budget Meeting & Reorganization                |  |
| 5. Review Best Practices CY2019                            |  |
| 6.   |  |

**RECEIVE AND FILE TAX/WATER COLLECTOR AND TREASURER’S REPORT**

MOTION\_\_\_\_ SECOND\_\_\_\_ to receive and file the Tax/Water Collector’s report and to receive, file and spread full upon the minutes the Treasurer’s report. (All in favor). Ayes/Nays. Motion carried \_\_\_\_.

**PAYMENT OF BILLS**

MOTION\_\_\_\_ SECOND\_\_\_\_ to pay all duly authorized bills and charge them to their respective accounts. ROLL CALL: LMS\_\_\_\_, LD\_\_\_\_, BF\_\_\_\_, CLN\_\_\_\_, SAS\_\_\_\_, JWZ\_\_\_\_. Motion carried \_\_\_\_.

**MAYOR AND CLERK’S CORRESPONDENCE**

MOTION\_\_\_\_ SECOND\_\_\_\_ to receive and file the Mayor and Clerk’s Correspondence (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.

**COMMITTEE REPORTS**

\_\_\_Finance/Celebration of Public Events

\_\_\_Public Safety

\_\_\_Streets/Sidewalks

\_\_\_Borough Hall/Public Property

\_\_\_Water/Street Lights/IT

\_\_\_Trash/Parks and Playgrounds

**ONGOING PROJECTS**

- Green Acres Park
- Borough Sidewalks/ADA project
- Sidewalks Residential/Commercial
- Veteran’s Monument
- Water Remediation Project

**ADJOURNMENT**

MOTION\_\_\_\_ SECOND\_\_\_\_ to adjourn. (“All in favor”). Ayes/Nays. Motion carried \_\_\_\_.

**NOTICE PURSUANT TO N.J.S.A. 10:4-8(D)**

The items listed on this tentative agenda of the Mayor and Council of the Borough of Elmer constitute the agenda to the extent known at the time of posting. Items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.