

**Borough of Elmer Special Meeting Minutes – Budget Workshop****December 11, 2019**

**CALL TO ORDER:** A Special Budget Workshop Meeting was called to order by Mayor Stemberger at 5:08 p.m. The purpose of the meeting was to discuss the 2020 Budget and any other business that may be presented.

**FLAG SALUTE AND INVOCATION:** Invocation was given by Mayor Stemberger, followed by the pledge of allegiance. Mayor Stemberger stated that adequate notice of the meeting was provided on November 25, 2019, pursuant to the Open Public Meetings Act.

**ROLL CALL:** Council President Lewis Schneider, Council Members Lynda Davis, Steven Schalick, James Zee, and Mayor Joseph Stemberger answered to the roll call. Absent were Cynthia Nolan and Bruce Foster. Also present were Chief Financial Officer Cynthia Strang and Clerk Sarah Walker.

**PUBLIC SESSION:** Motion by Davis second Zee to open the public session. All were in favor and motion carried.

Chris Digneo, Assistant to the Clerk, explained her role as an assistant to the Housing and Zoning Officer and answered Council questions about the office. She reviewed the successes of the Housing Office that have occurred since she has taken the initiative on the Vacant and Abandoned Housing Registration and the Landlord Registration, programs that had not been active prior to her becoming an assistant. She requested a change in title to Housing and Zoning Assistant, and a salary rate rather than hourly. No action was taken.

Motion Zee, second Davis to close the public session. All were in favor and motion carried.

Councilman Bruce Foster arrived at 5:30pm

**OLD BUSINESS:** None.

**NEW BUSINESS:** Finance Committee Chairman Schalick and Council members reviewed budget line items with the Chief Financial Officer and made recommendations for the 2020 budget. Police Chief Patrick Bryan reviewed the police budget and made recommendations. No formal action was taken.

**ADJOURNMENT:** At 7:30 pm, motion Zee, second Foster that the meeting be adjourned. All were in favor and motion carried.

December 11, 2019

Approved: January 7, 2020

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Sarah D. Walker, Clerk