

**ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2018
(UNAUDITED)**

POPULATION LAST CENSUS 1,343
 NET VALUATION TAXABLE 2018 \$105,546,800.00
 MUNICODE 1702

**FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:
 COUNTIES - JANUARY 26, 2019
 MUNICIPALITIES - FEBRUARY 10, 2019**

ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES

 Borough of Elmer County of Salem

SEE BACK COVER FOR INDEX AND INSTRUCTIONS. DO NOT USE THESE SPACES

	Date	Examined By:
1		Preliminary Check
2		Examined

I hereby certify that the debt shown on Sheets 31 to 34a, 49 to 51a and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Signature: Cynthia A. Strang *Cynthia A. Strang*

(This MUST be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:

I hereby certify that I am responsible for filing this verified Annual Financial Statement, and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof. I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that I Cynthia Strang am the Chief Financial Officer, License #N02260193, of the Borough of Elmer, County of Salem and that the statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2018, completely in compliance with N.J.S.A. 40A:5-12, as amended. I also give complete assurances as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2018.

Prepared by Chief Financial Officer: Yes

Signature Cynthia Strang *Cynthia A. Strang*
 Title _____
 Address 120 S. Main St.
PO Box 882
Elmer, NJ 08318
US
 Phone Number 856.521.0530
 Email cfmercmfo@netscape.net

IT IS HEREBY UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN. INCUMBENT

THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:

Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the Borough of Elmer as of December 31, 2018 and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S.A. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures no matters came to my attention that caused me to believe that the Annual Financial Statement for the year end December 31, 2018 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures, or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

Cynthia A. Strang
Registered Municipal Accountant
Nightlinger Colavita and Volpa PA

Firm Name
PO BOX 799
WILLIAMSTOWN, NJ 08094

Address
856-629-1040

Phone Number
ray@colavita.net

Email

Certified by me
3/10/2019

**MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION
BY
CHIEF FINANCIAL OFFICER**

*One of the following Certifications must be signed by the Chief Financial Officer if
your municipality is eligible for local examination.*

CERTIFICATION OF QUALIFYING MUNICIPALITY

1. The outstanding indebtedness of the previous fiscal year is **not in excess of 3.5%**
2. All emergencies approved for the previous fiscal year **did not exceed 3%** of total appropriations;
3. The tax collection rate **exceeded 90%**
4. Total deferred charges **did not equal or exceed 4%** of the total tax levy;
5. There were **no "procedural deficiencies"** noted by the registered municipal accountant on Sheet 1a of the Annual Financial Statement; and
6. There was **no operating deficit** for the previous fiscal year.
7. The municipality did **not** conduct an accelerated tax sale for less than 3 consecutive years.
8. The municipality did **not** conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.
9. The current year budget does **not** contain a levy or appropriation "CAP" referendum.
10. The municipality will **not** apply for Transitional Aid for 2019.

The undersigned certifies that this municipality has compiled in full in meeting ALL of the above criteria in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: Elmer
Chief Financial Officer: Cynthia Strang
Signature: Cynthia Strang
Certificate #: N002260193
Date: 7/4/2019

CERTIFICATION OF NON-QUALIFYING MUNICIPALITY

The undersigned certifies that this municipality does not meet item(s) # of the criteria above and therefore does not qualify for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: Elmer
Chief Financial Officer: _____
Signature: _____
Certificate #: _____
Date: 3/10/2019

21-600549

Fed I.D. #

Elmer

Municipality

Salem

County

**Report of Federal and State Financial Assistance
Expenditures of Awards**

Fiscal Year Ending: December 31, 2018

	(1) Federal Programs Expended (administered by the State)	(2) State Programs Expended	(3) Other Federal Programs Expended
TOTAL	<u>\$0.00</u>	<u>\$19,415.29</u>	<u>\$0.00</u>

Type of Audit required by OMB Uniform
Guidance and N.J. Circular 15-08-OMB:

Financial Statement Audit Performed in
Accordance with Government Auditing
Standards (Yellow Book)

Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with OMB Uniform Guidance and N.J. Circular 15-08 OMB. The single audit threshold has been increased to \$750,000 beginning with fiscal year starting 1/1/2015.

- (1) Report expenditures from federal pass-through programs received directly from state governments. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.
- (2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. **Exclude state aid (i.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.**
- (3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state governments.

Cynthia Strang
Signature of Chief Financial Officer

7/4/2019
Date

IMPORTANT!
READ INSTRUCTIONS

INSTRUCTION

The following certification is to be used ONLY in the event there is NO municipality operated utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

CERTIFICATION

I hereby certify that there was no "utility fund" on the books of account and there was no utility owned and operated by the Borough of Elmer, County of Salem during the year 2018.

I have therefore removed from this statement the sheets pertaining only to utilities.

Signature: _____
Name: _____
Title: _____

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2018

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2019 and filed with the County Board of Taxation on January 10, 2019 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of **\$105,563,200**

Cynthia A. Strang
SIGNATURE OF TAX ASSESSOR

Elmer
MUNICIPALITY

Salem
COUNTY

**CURRENT FUND ASSETS
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Cash Chief Financial Officer	949,500.48	
Sub Total Cash	949,500.48	
Investments:		
Other Receivables		
Receivables and Other Assets with Full Reserves		
Delinquent Taxes	51,520.81	
Tax Title Liens	20,057.64	
Property Acquired by Taxes	20,500.00	
Revenue Accounts Receivable	10,930.02	
Miscellaneous Accounts Receivable	19,928.87	
Amount Due from Trust Other Fund	2,109.54	
Amount Due from Animal Control Fund	1,143.60	
Amount Due from Payroll Trust Fund	3.24	
Sub Total Receivables and Other Assets with Reserves	126,193.72	
Deferred Charges		
Total Assets	1,075,694.20	

**CURRENT FUND LIABILITIES, RESERVES AND FUND BALANCE
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Reserve for Encumbrances	52,869.30	
Appropriation Reserves	45,365.24	
Local District School Tax Payable	339,360.00	
Due County for Added and Omitted Taxes	3,561.23	
Prepaid Taxes	47,701.14	
Prepaid Housing Fees	240.00	
Due to State of New Jersey - Senior Citizens & Veterans Deductions	2,549.00	
Amount Due State of New Jersey - Marriage License	25.00	
Interfund Payable - General Capital	711.13	
Interfund Payable - Grant Fund	44,835.79	
Reserve for Sale of Municipal Assets	9,610.00	
Total Liabilities	546,827.83	
Total Liabilities, Reserves and Fund Balance:		
Reserve for Receivables	126,193.72	
Fund Balance	402,672.65	
Total Liabilities, Reserves and Fund Balance	1,075,694.20	

**FEDERAL AND STATE GRANT FUND
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018**

	2018	
Assets		
Federal and State Grants Receivable	19,356.00	
Due from Current Fund	44,835.79	
Total Assets Federal and State Grant Fund	64,191.79	
Liabilities		
Encumbrances Payable	9,972.37	
Appropriated Reserves for Federal and State Grants	54,219.42	
Total Liabilities Federal and State Grant Fund	64,191.79	

**CAPITAL FUND
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018**

	2018	
Assets		
Cash	172,656.59	
NJTTF Receivable	145,000.00	
Due from Current Fund	711.13	
Deferred Charges		
Deferred Charges	44,545.82	
Total Deferred Charges	44,545.82	
Total Assets General Capital Fund	362,913.54	
Liabilities		
Improvement Authorizations - Funded	282,230.72	
Improvement Authorizations - Unfunded	21,440.08	
Contracts Payable	19,006.00	
Capital Improvement Fund	31,077.41	
General Capital Reserves	755.36	
Total Liabilities and Reserves	354,509.57	
Fund Balance		
Capital Surplus	8,403.97	
Total General Capital Liabilities	362,913.54	

**TRUST ASSESSMENT FUND
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Investments		
Assets not offset by Receivables		
Assets offset by the Reserve for Receivables		
Deferred Charges		
Liabilities and Reserves		
Fund Balance		

**OTHER TRUST FUND
COMPARATIVE BALANCE SHEET – REGULATORY BASIS
AS OF DECEMBER 31, 2018**

	2018	
Animal Control Trust Assets		
Cash	5,270.20	
Total Dog Trust Assets	5,270.20	
Animal Control Trust Liabilities		
Amount Due to Current Fund	1,143.60	
Reserve for Animal Control Expenditures	3,536.60	
Prepaid Licenses	140.00	
Prepaid Licenses	450.00	
Total Dog Trust Reserves	5,270.20	
CDBG Trust Assets		
CDBG Trust Liabilities		
LOSAP Trust Assets		
LOSAP Trust Liabilities		
Open Space Trust Assets		
Open Space Trust Liabilities		
Other Trust Assets		
Cash	153,197.94	
Total Other Trust Assets	153,197.94	
Other Trust Liabilities		
Due to Current Fund (Trust Other)	2,109.54	
Due to Current Fund (Payroll)	3.24	
Reserve for Payroll Deductions Payable	1,249.15	
Performance Guarantee Reserve	6,502.45	
Fire Safety Fees	475.00	
Total Miscellaneous Trust Reserves (31-287)	103,517.26	
Total Trust Escrow Reserves (31-286)	39,341.30	
Total Other Trust Reserves and Liabilities	153,197.94	

SCHEDULE OF TRUST FUND RESERVES

Purpose	Amount Dec. 31, 2017 Per Audit Report	Receipts	Disbursements	Balance as of Dec. 31, 2018
Tax Title Lien Redemptions	\$	\$176,638.03	\$176,638.03	\$0.00
Escrow	\$6,965.43	\$20,000.00	\$15,624.13	\$11,341.30
Fire Safety Fees	\$925.00	\$	\$450.00	\$475.00
Payroll	\$3,440.26	\$373,149.26	\$375,340.37	\$1,249.15
Performance Guarantee	\$6,482.98	\$19.47	\$	\$6,502.45
Storm Recovery Trust Fund	\$7,154.25	\$3,011.21	\$7,057.76	\$3,107.70
Tax Premiums	\$25,300.00	\$20,100.00	\$17,400.00	\$28,000.00
William Haluszka Bequest	\$100,781.87	\$302.69	\$675.00	\$100,409.56
Totals	\$151,049.79	\$593,220.66	\$593,185.29	\$151,085.16

**ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO
LIABILITIES AND SURPLUS**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts		Other	Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Current Budget			
Assessment Bond Anticipation Note Issues:						
Other Liabilities						
Trust Surplus						
Trust Surplus	0.00					0.00
Less Assets "Unfinanced"						
Totals	0.00					0.00

CASH RECONCILIATION DECEMBER 31, 2018

	Cash		Less Checks Outstanding	Cash Book Balance
	On Hand	On Deposit		
Capital - General		173,519.09	862.50	172,656.59
Current	10,211.00	946,728.04	7,438.56	949,500.48
Federal and State Grant Fund				
Municipal Open Space Trust Fund				
Public Assistance #1**				
Public Assistance #2**				
Trust - Assessment				
Trust - Dog License		5,270.20		5,270.20
Trust - Other		167,003.90	13,796.96	153,206.94
Water Utility Assessment Trust				
Water Utility Capital		194,993.05	3,500.00	191,493.05
Water Utility Operating	6,699.35	223,591.04	10,891.03	219,399.36
Total	16,910.35	1,711,105.32	36,489.05	1,691,526.62

* - Include Deposits In Transit

** - Be sure to include a Public Assistance reconciliation and trial balance if the municipality maintains such a bank account

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2018.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2018.

All "Certificates of Deposit", "Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: Cynthia A. Strang Title: Registered Municipal Accountant

CASH RECONCILIATION DECEMBER 31, 2018 (CONT'D)
LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

Bank	Amount
Current - Tax Collector	1,543.22
Current Account - CFO	945,184.82
General Capital	173,519.09
Trust - Animal Control	4,647.96
Trust - Animal License	622.24
Trust Other - Escrow	16,496.67
Trust Other - Fire Safety Fees	475.00
Trust Other - Payroll	9,893.98
Trust Other - Storm Recovery	3,107.70
Trust Other - Tax Premium	29,091.41
Trust Other - Tax Title Lien Redemption	1,018.13
Trust Other -Performance Guarantee	106,921.01
Water Capital	194,993.05
Water Operating - Collector	1,259.00
Water Operating -CFO	222,332.04
Total	1,711,105.32

Note: Sections N.J.S.A. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE

Grant	Balance Jan. 1, 2018	2018 Budget Revenue Realized	Received	Canceled	Other	Balance Dec. 31, 2018	Other Grant Receivable Description
Salem County Cultural & Heritage Arts Grant		5,000.00	4,000.00			1,000.00	
Clean Communities Grant		4,000.00	4,000.00			0.00	
Recycling Tonnage Grant		2,617.70	2,617.70			0.00	
Body Armor Replacement Fund		982.07	982.07			0.00	
Salem Health & Wellness Fund: Walking Trail		20,000.00	20,000.00			0.00	
Municipal Alliance Program	4,178.00	4,178.00				8,356.00	
Stormwater Grant	5,000.00					5,000.00	
Wastewater Management	5,000.00					5,000.00	
Total	14,178.00	36,777.77	31,599.77	0.00	0.00	19,356.00	

SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2018	Transferred from 2018 Budget		Expended	Cancelled	Other	Balance Dec. 31 2018	Other Grant Receivable Description
		Budget	Appropriation by 40A.4-87					
Body Armor Replacement Fund	2,196.45	982.07					3,178.52	
Clean Communities Grant	613.46		4,000.00	4,203.55			409.91	
FEMA Reimbursements - Hurricane Irene	1,901.18						1,901.18	
Get Active Grant	3,000.00						3,000.00	
Municipal Alliance Program	5,222.50	5,222.50		951.36			9,493.64	
Recycling Tonnage Grant	1,452.84	2,617.70		4,070.54			0.00	
Salem County Cultural & Heritage Arts Grant		10,000.00		10,000.00			0.00	
Salem Health & Wellness Fund: Walking Trail		20,000.00		189.84			19,810.16	
Small Cities CDBG	11,350.51						11,350.51	
Stormwater Grant	75.50						75.50	
Wastewater Management	5,000.00						5,000.00	
Total	30,812.44	38,822.27	4,000.00	19,415.29	0.00	0.00	54,219.42	

SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

Grant	Balance Jan. 1, 2018	Transferred from 2018 Budget		Receipts	Grants Receivable	Other	Balance Dec. 31, 2018	Other Grant Receivable Description
		Budget	Appropriations 40A.4-87					
Body Armor Replacement Fund	982.07	982.07					0.00	
Recycling Tonnage Grant	2,617.70	2,617.70					0.00	
Total	3,599.77	3,599.77	0.00	0.00	0.00	0.00	0.00	

LOCAL DISTRICT SCHOOL TAX

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	xxxxxxxxxx	268,491.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	xxxxxxxxxx	583,011.00
Prepaid Beginning Balance		xxxxxxxxxx
Levy School Year July 1, 2018- June 30, 2019	xxxxxxxxxx	1,836,798.00
Levy Calendar Year 2018	xxxxxxxxxx	
Paid	1,765,929.00	xxxxxxxxxx
Balance December 31, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	339,360.00	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy -2018 -2019)	583,011.00	xxxxxxxxxx
Prepaid Ending Balance		xxxxxxxxxx
	2,688,300.00	2,688,300.00

Amount Deferred during year _____

* Not including Type I school debt service, emergency ~~authorizations-schools~~, transfer to Board of Education for use of local schools

Must include unpaid requisitions

MUNICIPAL OPEN SPACE TAX

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	0.00
2018 Levy	xxxxxxxxxx	
Added and Omitted Levy	xxxxxxxxxx	
Interest Eamed	xxxxxxxxxx	
Expenditures		xxxxxxxxxx
Balance December 31, 2018	0.00	xxxxxxxxxx
	0.00	0.00

REGIONAL SCHOOL TAX

	Debit	Credit
Balance January 1, 2018	XXXXXXXXXX	XXXXXXXXXX
School Tax Payable	XXXXXXXXXX	0.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	XXXXXXXXXX	0.00
Prepaid Beginning Balance		XXXXXXXXXX
Levy School Year July 1, 2018- June 30, 2019	XXXXXXXXXX	
Levy Calendar Year 2018	XXXXXXXXXX	
Paid		XXXXXXXXXX
Balance December 31, 2018	XXXXXXXXXX	XXXXXXXXXX
School Tax Payable	0.00	XXXXXXXXXX
School Tax Deferred (Not in excess of 50% of Levy - 2018 -2019)	0.00	XXXXXXXXXX
Prepaid Ending Balance		XXXXXXXXXX
	0.00	0.00

Amount Deferred during Year _____
 # Must include unpaid requisitions

REGIONAL HIGH SCHOOL TAX

	Debit	Credit
Balance January 1, 2018	XXXXXXXXXX	XXXXXXXXXX
School Tax Payable	XXXXXXXXXX	0.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 - 2018)	XXXXXXXXXX	0.00
Prepaid Beginning Balance		XXXXXXXXXX
Levy School Year July 1, 2018- June 30, 2019	XXXXXXXXXX	
Levy Calendar Year 2018	XXXXXXXXXX	
Paid		XXXXXXXXXX
Balance December 31, 2018	XXXXXXXXXX	XXXXXXXXXX
School Tax Payable	0.00	XXXXXXXXXX
School Tax Deferred (Not in excess of 50% of Levy - 2018 -2019)	0.00	XXXXXXXXXX
Prepaid Ending Balance		XXXXXXXXXX
	0.00	0.00

Amount Deferred during year _____
 # Must include unpaid requisitions

COUNTY TAXES PAYABLE

	Debit	Credit
Balance January 1, 2018	XXXXXXXXXX	XXXXXXXXXX
County Taxes	XXXXXXXXXX	27.00
Due County for Added and Omitted Taxes	XXXXXXXXXX	474.33
2018 Levy	XXXXXXXXXX	XXXXXXXXXX
General County	XXXXXXXXXX	1,265,622.26
County Library	XXXXXXXXXX	
County Health	XXXXXXXXXX	
County Open Space Preservation	XXXXXXXXXX	21,935.60
Due County for Added and Omitted Taxes	XXXXXXXXXX	3,561.23
Paid	1,288,059.19	XXXXXXXXXX
Balance December 31, 2018	XXXXXXXXXX	XXXXXXXXXX
County Taxes	0.00	XXXXXXXXXX
Due County for Added and Omitted Taxes	3,561.23	XXXXXXXXXX
	1,291,620.42	1,291,620.42

Paid for Regular County Levies 1,287,584.86
 Paid for Added and Omitted Taxes 474.33

SPECIAL DISTRICT TAXES

	Debit	Credit
Balance January 1, 2018	XXXXXXXXXX	0.00
2018 Levy (List Each Type of District Tax Separately – see Footnote)	XXXXXXXXXX	XXXXXXXXXX
	XXXXXXXXXX	
Total 2018 Levy	XXXXXXXXXX	
Paid		XXXXXXXXXX
Balance December 31, 2018	0.00	XXXXXXXXXX
	0.00	0.00

Footnote: Please state the number of districts in each instance.

STATEMENT OF GENERAL BUDGET REVENUES 2018

Source	Budget -01	Realized -02	Excess or Deficit -03
Surplus Anticipated	135,000.00	135,000.00	0.00
Surplus Anticipated with Prior Written Consent of Director of Local Government			
Adopted Budget	291,630.77	320,321.73	28,690.96
Added by N.J.S.A. 40A:4-87	4,000.00	4,000.00	0.00
Total Miscellaneous Revenue Anticipated	295,630.77	324,321.73	28,690.96
Receipts from Delinquent Taxes	63,001.23	73,458.24	10,457.01
Amount to be Raised by Taxation:	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
(a) Local Tax for Municipal Purposes	654,390.00	xxxxxxxxxx	xxxxxxxxxx
(b) Addition to Local District School Tax		xxxxxxxxxx	xxxxxxxxxx
(c) Minimum Library Tax		xxxxxxxxxx	xxxxxxxxxx
County Only: Total Raised by Taxation	xxxxxxxxxx		xxxxxxxxxx
Total Amount to be Raised by Taxation	654,390.00	757,749.38	103,359.38
	1,148,022.00	1,290,529.35	142,507.35

ALLOCATION OF CURRENT TAX COLLECTIONS

	Debit	Credit
Current Taxes Realized in Cash	xxxxxxxxxx	3,725,210.74
Amount to be Raised by Taxation:	xxxxxxxxxx	xxxxxxxxxx
Local District School Tax	1,836,798.00	xxxxxxxxxx
Regional School Tax		xxxxxxxxxx
Regional High School Tax		xxxxxxxxxx
County Taxes	1,287,557.86	xxxxxxxxxx
Due County for Added and Omitted Taxes	3,561.23	xxxxxxxxxx
Special District Taxes		xxxxxxxxxx
Municipal Open Space Tax		xxxxxxxxxx
Reserve for Uncollected Taxes	xxxxxxxxxx	160,455.73
Deficit in Required Collection of Current Taxes (or)	xxxxxxxxxx	
Balance for Support of Municipal Budget (or)	757,749.38	xxxxxxxxxx
*Excess Non-Budget Revenue (see footnote)		xxxxxxxxxx
*Deficit Non-Budget Revenue (see footnote)	xxxxxxxxxx	
	3,885,666.47	3,885,666.47

* These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

STATEMENT OF GENERAL BUDGET REVENUES 2018
MISCELLANEOUS REVENUES ANTICIPATED: ADDED BY N.J.S.A. 40A:4-87

Source	Budget	Realized	Excess or (Deficit)
Clean Communities Grant	4,000.00	4,000.00	0.00
TOTAL	4,000.00	4,000.00	0.00

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature: _____ Cynthia A. Strang _____

STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2018

2018 Budget as Adopted		1,144,022.00
2018 Budget - Added by N.J.S.A. 40A:4-87		4,000.00
Appropriated for 2018 (Budget Statement Item 9)		1,148,022.00
Appropriated for 2018 Emergency Appropriation (Budget Statement Item 9)		
Total General Appropriations (Budget Statement Item 9)		1,148,022.00
Add: Overexpenditures (see footnote)		
Total Appropriations and Overexpenditures		1,148,022.00
Deduct Expenditures:		
Paid or Charged [Budget Statement Item (L)]	942,201.03	
Paid or Charged - Reserve for Uncollected Taxes	160,455.73	
Reserved	45,365.24	
Total Expenditures		1,148,022.00
Unexpended Balances Cancelled (see footnote)		0.00

FOOTNOTES - RE: OVEREXPENDITURES

Every appropriation overexpended in the budget document must be marked with an * and must agree in the aggregate with this item.

RE: UNEXPENDED BALANCES CANCELED:

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled."

**SCHEDULE OF EMERGENCY APPROPRIATIONS FOR
LOCAL DISTRICT SCHOOL PURPOSES
(EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)**

2018 Authorizations		
N.J.S.A. 40A:4-46 (After adoption of Budget)		
N.J.S.A. 40A:4-20 (Prior to adoption of Budget)		
Total Authorizations		
Deduct Expenditures:		
Paid or Charged		
Reserved		
Total Expenditures		

RESULTS OF 2018 OPERATION
CURRENT FUND

	Debit	Credit
Miscellaneous Accounts Receivable	19,695.12	
Deferred School Tax Revenue: Balance December 31, CY		583,011.00
Deferred School Tax Revenue: Balance January 1, CY	583,011.00	
Deficit in Anticipated Revenues: Delinquent Tax Collections	0.00	
Deficit in Anticipated Revenues: Miscellaneous Revenues Anticipated	0.00	
Deficit in Anticipated Revenues: Required Collection of Current Taxes	0.00	
Excess of Anticipated Revenues: Delinquent Tax Collections		10,457.01
Excess of Anticipated Revenues: Miscellaneous Revenues Anticipated		28,690.96
Excess of Anticipated Revenues: Required Collection of Current Taxes		103,359.38
Interfund Advances Originating in CY (Debit)	1,144.38	
Miscellaneous Revenue Not Anticipated		74,310.25
Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Foreclosed Property		
Prior Years Interfunds Returned in CY (Credit)		61.05
Refund of Prior Year Revenue (Debit)		
Sale of Municipal Assets (Credit)		
Senior Citizen Deductions Disallowed - Prior Year Taxes (Debit)	1,250.00	
Statutory Excess in Reserve for Dog Fund Expenditures (Credit)		
Unexpended Balances of CY Budget Appropriations		0.00
Unexpended Balances of PY Appropriation Reserves (Credit)		52,777.17
Surplus Balance	247,566.32	XXXXXXXXXX
Deficit Balance	XXXXXXXXXX	
	852,666.82	852,666.82

SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED

Source	Amount Realized
Farmland Lease	662.00
Gov Deals	1.00
Statutory Excess	1,142.20
Cable Television	6,099.77
Canceled Payable	27.00
Motor Vehicle Reports	10.00
Fingerprinting	450.00
Fire Safety Permit Fees	1,346.00
Homestead Benefit Mailing	133.20
Housing Permits	2,975.00
Raffle Licenses	15.00
Insurance Refunds	1,392.53
Land Use Application	3,700.00
Police Reports	160.00
Police Vehicle Usage	1,492.50
Poil Place Rental Fee	50.00
Registrar Fees	22,435.00
Senior Citizens/Veterans Administrative Cost	260.00
Small Cities Receipt	5,950.00
200' List	40.00
Tax Search	10.00
Miscellaneous Refunds	4.35
Vacant Property Registration	25,500.00
Void Checks	104.70
Zoning Fees	350.00
Total Amount of Miscellaneous Revenues Not Anticipated	\$74,310.25

**SURPLUS – CURRENT FUND
YEAR 2018**

	Debit	Credit
Balance January 1, CY (Credit)		290,106.33
Amount Appropriated in the CY Budget - Cash	135,000.00	
Amount Appropriated in the CY Budget - with Prior Written Consent of Director of Local Government Services		
Excess Resulting from CY Operations		247,566.32
Miscellaneous Revenue Not Anticipated: Payments in Lieu of Taxes on Real Property (Credit)		
Surplus Balance - To Surplus		
Balance December 31, 2018	402,672.65	xxxxxxxxxx
	537,672.65	537,672.65

**ANALYSIS OF BALANCE DECEMBER 31, 2018
(FROM CURRENT FUND – TRIAL BALANCE)**

Cash		949,500.48
Investments		
Sub-Total		949,500.48
Deduct Cash Liabilities Marked with "C" on Trial Balance		545,903.70
Cash Surplus		403,596.78
Deficit in Cash Surplus		
Other Assets Pledged to Surplus		
Due from State of N.J. Senior Citizens and Veterans Deduction	0.00	
Deferred Charges #	0.00	
Cash Deficit	0.00	
Total Other Assets		0.00
		403,596.78

**(FOR MUNICIPALITIES ONLY)
CURRENT TAXES – 2018 LEVY**

1.	Amount of Levy as per Duplicate (Analysis) #		<u>\$3,779,631.18</u>
	or		
	(Abstract of Ratables)		<u>\$</u>
2.	Amount of Levy Special District Taxes		<u>\$</u>
3.	Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et. seq.		<u>\$</u>
4.	Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et. seq.		<u>\$10,010.37</u>
5a.	Subtotal 2018 Levy	<u>\$3,789,641.55</u>	
5b.	Reductions due to tax appeals **	<u>\$</u>	
5c.	Total 2018 Tax Levy		<u>\$3,789,641.55</u>
6.	Transferred to Tax Title Liens		<u>\$3,416.28</u>
7.	Transferred to Foreclosed Property		<u>\$</u>
8.	Remitted, Abated or Canceled		<u>\$9,493.72</u>
9.	Discount Allowed		<u>\$</u>
10.	Collected in Cash: In 2017	<u>\$119,512.61</u>	
	In 2018*	<u>\$3,553,357.73</u>	
	Homestead Benefit Revenue	<u>\$37,590.40</u>	
	State's Share of 2018 Senior Citizens and Veterans Deductions Allowed	<u>\$14,750.00</u>	
	Total to Line 14	<u>\$3,725,210.74</u>	
11.	Total Credits		<u>\$3,738,120.74</u>
12.	Amount Outstanding December 31, 2018		<u>\$51,520.81</u>
13.	Percentage of Cash Collections to Total 2018 Levy, (Item 10 divided by Item 5c) is	<u>98.2998</u>	

Note: Did Municipality Conduct Accelerated Tax Sale or Tax Levy Sale?

No

14.	Calculation of Current Taxes Realized in Cash:		
	Total of Line 10		<u>\$3,725,210.74</u>
	Less: Reserve for Tax Appeals Pending		<u>\$</u>
	State Division of Tax Appeals		
	To Current Taxes Realized in Cash		<u>\$3,725,210.74</u>

Note A: In showing the above percentage the following should be noted:
Where Item 5 shows \$3,789,641.55, and Item 10 shows \$3,725,210.74, the percentage represented by the cash collections would be \$3,725,210.74 / \$3,789,641.55 or 98.2998. The correct percentage to be shown as Item 13 is 98.2998%.

Note: On Item 1 if Duplicate (Analysis) Figure is used; be sure to include Senior Citizens and Veterans Deductions.

* Include overpayments applied as part of 2018 collections.

** Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the governing body prior to introduction of municipal budget. (N.J.S.A. 40A:4-41)

ACCELERATED TAX SALE/TAX LEVY SALE – CHAPTER 99
To Calculate Underlying Tax Collection Rate for 2018

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997

(1) Utilizing Accelerated Tax Sale

Total of Line 10 Collected in Cash..... _____
LESS: Proceeds from Accelerated Tax Sale..... _____
NET Cash Collected..... _____
Line 5c Total 2018 Tax Levy..... _____
Percentage of Collection Excluding Accelerated Tax Sale Proceeds
(Net Cash Collected divided by Item 5c) is..... _____

(2) Utilizing Tax Levy Sale

Total of Line 10 Collected in Cash..... _____
LESS: Proceeds from Tax Levy Sale (excluding premium)..... _____
NET Cash Collected..... _____
Line 5c Total 2018 Tax Levy..... _____
Percentage of Collection Excluding Accelerated Tax Sale Proceeds
(Net Cash Collected divided by Item 5c) is..... _____

**SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS**

		Debit	Credit
1	Balance Jan 1, CY: Due To State of New Jersey (Credit)		3,049.00
2	Sr. Citizens Deductions Per Tax Billings (Debit)	6,000.00	
3	Veterans Deductions Per Tax Billings (Debit)	8,250.00	
4	Sr. Citizens/Veterans Deductions Allowed By Tax Collector (Debit)	500.00	
5	Sr Citizens Deductions Allowed By Tax Collector – Prior Years (Debit)		
7	Sr. Citizens Deductions Disallowed By Tax Collector (Credit)		
8	Sr. Citizens Deductions Disallowed By Tax Collector PY Taxes (Credit)		1,250.00
9	Received in Cash from State (Credit)		13,000.00
	Balance December 31, 2018	2,549.00	
		17,299.00	17,299.00

Calculation of Amount to be included on Sheet 22, Item
10- 2018 Senior Citizens and Veterans Deductions
Allowed

Line 2	6,000.00
Line 3	8,250.00
Line 4	500.00
Sub-Total	14,750.00
Less: Line 7	
To Item 10	14,750.00

**SCHEDULE OF RESERVE FOR TAX APPEALS PENDING
(N.J.S.A. 54:3-27)**

		Debit	Credit
Balance January 1, 2018		xxxxxxxxxx	0.00
Taxes Pending Appeals	0.00	xxxxxxxxxx	xxxxxxxxxx
Interest Earned on Taxes Pending Appeals	0.00	xxxxxxxxxx	xxxxxxxxxx
Contested Amount of 2018 Taxes Collected which are Pending State Appeal		xxxxxxxxxx	
Interest Earned on Taxes Pending State Appeals		xxxxxxxxxx	
Budget Appropriation		xxxxxxxxxx	
Cash Paid to Appellants (Including 5% Interest from Date of Payment Closed to Results of Operations (Portion of Appeal won by Municipality, including Interest)			xxxxxxxxxx
			xxxxxxxxxx
Balance December 31, 2018			xxxxxxxxxx
Taxes Pending Appeals*		xxxxxxxxxx	xxxxxxxxxx
Interest Earned on Taxes Pending Appeals		xxxxxxxxxx	xxxxxxxxxx

*Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2018

Cynthia A. Strang	
Signature of Tax Collector	
N02260193	5/12/2019
License #	Date

SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS

	Debit	Credit
1. Balance January 1, 2018	90,199.98	XXXXXXXXXX
A. Taxes	73,558.62	XXXXXXXXXX
B. Tax Title Liens	16,641.36	XXXXXXXXXX
2. Cancelled		
A. Taxes	XXXXXXXXXX	1,739.19
B. Tax Title Liens	XXXXXXXXXX	
3. Transferred to Foreclosed Tax Title Liens:		
A. Taxes	XXXXXXXXXX	
B. Tax Title Liens	XXXXXXXXXX	
4. Added Taxes	1,638.81	XXXXXXXXXX
5. Added Tax Title Liens		XXXXXXXXXX
6. Adjustment between Taxes (Other than current year)		
A. Taxes - Transfers to Tax Title Liens	XXXXXXXXXX	
B. Tax Title Liens - Transfers from Taxes		XXXXXXXXXX
7. Balance Before Cash Payments	XXXXXXXXXX	90,099.60
8. Totals	91,838.79	91,838.79
9. Collected:		73,458.24
A. Taxes	73,458.24	XXXXXXXXXX
B. Tax Title Liens	XXXXXXXXXX	XXXXXXXXXX
10. Interest and Costs - 2018 Tax Sale		XXXXXXXXXX
11. 2018 Taxes Transferred to Liens	3,416.28	XXXXXXXXXX
12. 2018 Taxes	51,520.81	XXXXXXXXXX
13. Balance December 31, 2018	XXXXXXXXXX	71,578.45
A. Taxes	51,520.81	XXXXXXXXXX
B. Tax Title Liens	20,057.64	XXXXXXXXXX
14. Totals	145,036.69	145,036.69

15. Percentage of Cash Collections to Adjusted Amount Outstanding

(Item No. 9 divided by Item No. 7) is

81.5300

16. Item No. 14 multiplied by percentage shown above is

58,357.91

and represents the

maximum amount that may be anticipated in 2019.

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

**SCHEDULE OF FORECLOSED PROPERTY
(PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)**

	Debit	Credit
Balance January 1, CY (Debit)	20,500.00	
Adjustment to Assessed Valuation (Credit)		
Adjustment to Assessed Valuation (Debit)		
Foreclosed or Deeded in CY: Tax Title Liens (Debit)		
Foreclosed or Deeded in CY: Taxes Receivable (Debit)		
Sales: Cash* (Credit)		
Sales: Contract (Credit)		
Sales: Gain on Sales (Debit)		
Sales: Loss on Sales (Credit)		
Sales: Mortgage (Credit)		
Balance December 31, 2018	xxxxxxxxxx 20,500.00	20,500.00

CONTRACT SALES

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Collected * (Credit)		
CY Sales from Foreclosed Property (Debit)		
Balance December 31, 2018	xxxxxxxxxx	

MORTGAGE SALES

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Collected * (Credit)		
CY Sales from Foreclosed Property (Debit)		
Balance December 31, 2018	xxxxxxxxxx	

Analysis of Sale of Property:	_____	\$0.00
*Total Cash Collected in 2018	_____	
Realized in 2018 Budget	_____	
To Results of Operation	_____	0.00

DEFERRED CHARGES
- MANDATORY CHARGES ONLY -
CURRENT, TRUST, AND GENERAL CAPITAL FUNDS
 (Do not include the emergency authorizations pursuant to
 N.J.S.A. 40A:4-55, N.J.S.A. 40A:4-55.1 or N.J.S.A. 40A:4-55.13)

Caused By	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Animal Control Fund	\$0.00	\$	\$	\$
Capital -	\$0.00	\$	\$	\$
Trust Assessment	\$0.00	\$	\$	\$
Trust Other	\$0.00	\$	\$	\$
Subtotal Current Fund	\$0.00	\$	\$	\$
Subtotal Trust Fund	\$0.00	\$	\$	\$
Subtotal Capital Fund	\$0.00	\$	\$	\$
Total Deferred Charges	\$0.00	\$	\$	\$

**EMERGENCY AUTHORIZATIONS UNDER N.J.S.A. 40A:4-47 WHICH
 HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S.A. 40A:2-3 OR
 N.J.S.A. 40A:2-51**

Date	Purpose	Amount
		\$

**JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT
 SATISFIED**

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019
			\$	

N.J.S.A. 40A:4-53 SPECIAL EMERGENCY - TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICIPAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.

Date	Purpose	Amount Authorized	Not Less Than 1/5 of Amount Authorized*	Balance Dec. 31, 2017	Reduced in 2018		Balance Dec. 31, 2018
					By 2018 Budget	Cancelled by Resolution	
Totals							

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-53 et seq. and are recorded on this page.

Cynthia A. Strang
Chief Financial Officer

* Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2018 must be entered here and then raised in the 2019 budget.

**N.J.S.A. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS/BRIDGES BY SNOW, ICE, FROST OR FLOOD
 N.J.S.A. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES**

Date	Purpose	Amount Authorized	Not Less Than 1/3 of Amount Authorized*	Balance Dec. 31, 2017	Reduced in 2018		Balance Dec. 31, 2018
					By 2018 Budget	Cancelled by Resolution	
Totals							

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-55 et seq. and N.J.S.A. 40A:4-55.13 et seq. are recorded on this page.

 Cynthia A. Strang
 Chief Financial Officer

* Not less than one-third (1/3) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2018 must be entered here and then raised in the 2019 budget.

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING
AND 2019 DEBT SERVICE FOR BONDS
MUNICIPAL GENERAL CAPITAL BONDS**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		0.00	
Cancelled (Debit)			
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2018		XXXXXXXXXX	
2019 Bond Maturities – General Capital Bonds			\$
2019 Interest on Bonds			

ASSESSMENT SERIAL BONDS

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2018		XXXXXXXXXX	
2019 Bond Maturities – General Capital Bonds			\$
2019 Interest on Bonds			

LIST OF BONDS ISSUED DURING 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				

SCHEDULE OF LOANS ISSUED AND OUTSTANDING

AND 2019 DEBT SERVICE FOR LOANS

MUNICIPAL GREEN ACRES TRUST LOAN

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Loan Maturities			\$
2019 Interest on Loans			\$
Total 2019 Debt Service for Loan			\$

GREEN ACRES TRUST LOAN

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Loan Maturities			\$
2019 Interest on Loans			\$
Total 2019 Debt Service for Loan			\$

LIST OF LOANS ISSUED DURING 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING
AND 2018 DEBT SERVICE FOR LOANS**

	Debit	Credit	Debt Service
Outstanding January 1,			
Issued			
Paid			
Outstanding December 31,			
Loan Maturities			
Interest on Loans			
Total Debt Service for Loan			

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING
AND 2019 DEBT SERVICE FOR BONDS
TYPE I SCHOOL TERM BONDS**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Bond Maturities – Term Bonds			\$
2019 Interest on Bonds			\$

TYPE I SCHOOL SERIAL BOND

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Interest on Bonds			
2019 Bond Maturities – Serial Bonds			
Total "Interest on Bonds – Type I School Debt Service"			

LIST OF BONDS ISSUED DURING 2018

Purpose	2019 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
Total				

2019 INTEREST REQUIREMENT – CURRENT FUND DEBT ONLY

	Outstanding Dec. 31, 2018	2019 Interest Requirement
	\$	\$

DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX			XXXXXXXXXX

Memo: Type I School Notes should be separately listed and totaled.

Memo: Refunding Bond Anticipation Notes should be separately listed and totaled.

* "Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

All notes with an original date of issue of 2016 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

** If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX			XXXXXXXXXX

Assessment Notes with an original date of issue of December 31, 2016 or prior must be appropriated in full in the 2019 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

**Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".
(Do not crowd - add additional sheets)

SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2018		2018 Authorizations	Refunds, Transfers, & Encumbrances	Expended	Authorizations Canceled	Balance - December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
	Lighting Renovations							4,400.00
Reconstruction of State Street: Phase 3			172,000.00		28,133.75		143,866.25	
Construction of Sidewalks	142,449.35				8,328.63		134,120.72	
Reconstruction of State Street	0.00	16,368.66			78.75	9,854.18		6,435.73
Reconstruction of Union Street and Hitchner Avenue	26,005.07	0.00			15,933.62	10,071.45		
Replacement of Municipal Building Roof	0.00	15,004.35						15,004.35
Total	168,454.42	31,373.01	176,400.00	0.00	52,631.00	19,925.63	282,230.72	21,440.08

**GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND**

	Debit	Credit
Balance January 1, CY (Credit)		32,422.00
Appropriated to Finance Improvement Authorizations (Debit)	8,600.00	
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		1,255.41
Received from CY Budget Appropriation * (Credit)		6,000.00
Balance December 31, 2018	31,077.41	xxxxxxxxxx
	39,677.41	39,677.41

* The full amount of the 2018 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

**GENERAL CAPITAL FUND
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS**

	Debit	Credit
Balance January 1, CY (Credit)		0.00
Appropriated to Finance Improvement Authorizations (Debit)		
Received from CY Budget Appropriation * (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		XXXXXXXXXX

*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**CAPITAL IMPROVEMENTS AUTHORIZED IN 2018
AND DOWN PAYMENTS (N.J.S.A. 40A:2-11)
GENERAL CAPITAL FUND ONLY**

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years
Lighting Renovations	4,400.00			
Reconstruction of State Street: Phase 3	172,000.00	18,400.00	8,600.00	
Total	176,400.00	18,400.00	8,600.00	0.00

NOTE - Where amount in column "Down Payment Provided by Ordinance" is LESS than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

**GENERAL CAPITAL FUND
STATEMENT OF CAPITAL SURPLUS
YEAR – 2018**

	Debit	Credit
Balance January 1, CY (Credit)		22,658.15
Appropriated to CY Budget Revenue (Debit)		
Appropriated to Finance Improvement Authorizations (Debit)	4,400.00	
Funded Improvement Authorizations Canceled (Credit)	9,854.18	
Miscellaneous - Premium on Sale of Serial Bonds (Credit)		
Premium on Sale of Bonds (Credit)		
Balance December 31, 2018	8,403.97	XXXXXXXXXX
	22,658.15	22,658.15

BONDS ISSUED WITH A COVENANT OR COVENANTS

1. Amount of Serial Bonds Issued Under Provisions of Chapter 233, P.L. 1944, Chapter 268, P.L. 1944, Chapter 428, P.L. 1943 or Chapter 77, Article VI-A, P.L. 1945, with Covenant or Covenants; Outstanding December 31, 2018
2. Amount of Cash in Special Trust Fund as of December 31, 2018(Note A)
3. Amount of Bonds Issued Under Item 1 Maturing in 2019
4. Amount of Interest on Bonds with a Covenant - 2019 Requirement
5. Total of 3 and 4 - Gross Appropriation
6. Less Amount of Special Trust Fund to be Used
7. Net Appropriation Required

NOTE A - This amount to be supported by confirmation from bank or banks
Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached here to item 5 must be shown as an item of appropriation, short extended, with Item 6 shown directly following as a deduction and with the amount of Item 7 extended into the 2019 appropriation column.

**MUNICIPALITIES ONLY
IMPORTANT!**

*This Sheet Must Be Completely Filled in or the Statement Will Be Considered Incomplete
(N.J.S.A.52:27BB-55 as Amended by Chap. 211, P.L. 1981)*

A.		
1. Total Tax Levy for the Year 2018 was		3,789,641.55
2. Amount of Item 1 Collected in 2018 (*)	3,725,210.74	
3. Seventy (70) percent of Item 1		2,652,749.09
(*) Including prepayments and overpayments applied.		

B.	
1. Did any maturities of bonded obligations or notes fall due during the year 2018? Answer YES or NO: <u>No</u>	
2. Have payments been made for all bonded obligations or notes due on or before December 31, 2018? Answer YES or NO: <u>No</u>	
If answer is "NO" give details Not applicable	

NOTE: If answer to Item B1 is YES, then Item B2 must be answered

C.	
Does the appropriation required to be included in the 2019 budget for the liquidation of all bonded obligations or notes exceed 25% of the total of appropriations for operating purposes in the budget for the year just ended? Answer YES or NO: <u>No</u>	

D.	
1. Cash Deficit 2017	0.00
2a. 2017 Tax Levy	
2b. 4% of 2017 Tax Levy for all purposes:	
3. Cash Deficit 2018	
4. 4% of 2018 Tax Levy for all purposes:	0.00

E.				
	<u>Unpaid</u>	<u>2017</u>	<u>2018</u>	<u>Total</u>
1. State Taxes		\$0.00	\$	\$
2. County Taxes		\$	\$3,561.23	\$3,561.23
3. Amounts due Special Districts		\$0.00	\$0.00	\$
4. Amounts due School Districts for Local School Tax		\$	\$339,360.00	\$339,360.00

UTILITIES ONLY

Note:
If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2018, please observe instructions of Sheet 2.

Balance Sheet - Water Utility Operating Fund Assets
AS OF DECEMBER 31, 2018

	2018
Cash:	
Cash - CFO	218,035.60
Cash - Change Fund	25.00
Cash	1,338.76
Sub Total Cash	219,399.36
Investments:	
Accounts Receivable:	
Consumer Accounts Receivable	9,589.85
Sub Total Accounts Receivable	9,589.85
Interfunds Receivable:	
Due from Water Capital Fund	49.69
Sub Total Interfunds Receivable	49.69
Deferred Charges	
Deferred Charge - Emergency Authorization	4,915.25
Sub Total Deferred Charges	4,915.25

Total Assets

233,954.15

Balance Sheet - Water Utility Operating Fund Liabilities, Reserves & Fund Balance
AS OF DECEMBER 31, 2018

	2018
Liabilities:	
Reserve for Encumbrances	28,867.98
Appropriation Reserves	13,582.15
Utility Over Payments	1,324.33
Total Liabilities	43,774.46
Fund Balance:	
Reserve for Consumer Accounts and Lien Receivable	9,589.85
Fund Balance	180,589.84
Total Utility Fund	233,954.15

Balance Sheet - Water Utility Capital Fund Assets
AS OF DECEMBER 31, 2018

	2018
Cash:	
Cash	
Cash - CFO	191,493.05
Sub Total Cash	191,493.05
Accounts Receivable:	
Fixed Capital	2,785,749.41
Fixed Capital Authorized and Uncompleted	85,513.36
Sub Total Accounts Receivable	2,871,262.77
Total Assets	3,062,755.82

Balance Sheet - Water Utility Capital Fund Liabilities, Reserves & Fund Balance
AS OF DECEMBER 31, 2018

	2018
Liabilities:	
Improvement Authorizations - Unfunded	
NJEH Payable	85,513.36
Capital Improvement Fund	285,084.75
Due to Water Operating Fund	45,959.00
Reserve for Amortization	49.69
Total Liabilities	2,586,178.02
	3,002,784.82
Total Liabilities, Reserves & Fund Balance:	
Capital Surplus	59,971.00
Total Liabilities, Reserves and Surplus	3,062,755.82

Balance Sheet - Water Utility Assessment Fund
AS OF DECEMBER 31, 2018

2018

Assets:

Liabilities and Reserves:

Liabilities, Reserves, and Fund Balance:

**Analysis of Water Utility Assessment Trust Cash and Investments
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts		Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Operating Budget		
Assessment Serial Bond Issues:					
Assessment Bond Anticipation Notes	0.00				0.00
Trust Surplus					
Other Liabilities					
Trust Surplus					
Less Assets "Unfinanced"					
Total	0.00				0.00

**Schedule of Water Utility Budget - 2018
Budget Revenues**

Source	Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated	57,200.00	57,200.00	0.00
Operating Surplus Anticipated with Consent of Director of Local Govt. Services			
Rents	208,000.00	239,593.12	31,593.12
Miscellaneous Revenue Anticipated	2,400.00	3,908.50	1,508.50
Miscellaneous			
Added by N.J.S.A. 40A:4-87: (List)			
Subtotal Additional Miscellaneous Revenues			
Subtotal	267,600.00	300,701.62	33,101.62
Deficit (General Budget)		300,701.62	33,101.62

Statement of Budget Appropriations

Appropriations	
Emergency	4,915.25
Adopted Budget	267,600.00
Total Appropriations	272,515.25
Add: Overexpenditures	
Total Overexpenditures	
Total Appropriations & Overexpenditures	272,515.25
Deduct Expenditures	
Paid or Charged	258,933.10
Reserved	13,582.15
Surplus	
Total Surplus	
Total Expenditure & Surplus	272,515.25
Unexpended Balance Cancelled	0.00

**Statement of 2018 Operation
Water Utility**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2018 budget year Water Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)".
Section 2 should be filled out in every case.

Section 1:	
Revenue Realized	300,701.62
Miscellaneous Revenue Not Anticipated	75,641.45
2017 Appropriation Reserves Canceled	21,403.90
Total Revenue Realized	397,746.97
Expenditures	272,515.25
Expended Without Appropriation	
Cash Refund of Prior Year's Revenue	
Overexpenditure of Appropriation Reserves	
Total Expenditures	272,515.25
Less: Deferred Charges Included in Above "Total Expenditures"	
Total Expenditures - As Adjusted	272,515.25
Excess	125,231.72
Budget Appropriation – Surplus (General Budget)	
Balance of "Results of 2017 Operation"	
Remainder= ("Excess in Operations")	125,231.72
Deficit	
Balance of "Results of 2017 Operation" Remainder= ("Operating Deficit - to Trial Balance")	0.00

Section 2:
 The following Item of 2017 Appropriation Reserves Canceled in 2018 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2017 for an Anticipated Deficit in the Water Utility for: 2017

2017 Appropriation Reserves Canceled in 2018	21,403.90
Less: Anticipated Deficit in 2017 Budget - Amount Received and Due from Current Fund - If none, check "None" <input type="checkbox"/>	
*Excess (Revenue Realized)	21,403.90

Results of 2018 Operations – Water Utility

	Debit	Credit
Deficit in Anticipated Revenue		
Excess in Anticipated Revenues		33,101.62
Miscellaneous Revenue Not Anticipated		7,541.45
Operating Deficit - to Trial Balance		
Unexpended Balances of Appropriations		
Unexpended Balances of PY Appropriation Reserves *	62,046.97	21,403.90
Operating Excess		
Operating Deficit		
Total Results of Current Year Operations	62,046.97	62,046.97

Operating Surplus– Water Utility

	Debit	Credit
Amount Appropriated in CY Budget - Cash	57,200.00	
Amount Appropriated in CY Budget with Prior Written Consent of Director of Local Government Services (Debit)		
Balance January 1, CY (Credit)		175,742.87
Excess in Results of CY Operations		62,046.97
Balance December 31, 2018	180,589.84	
Total Operating Surplus	237,789.84	237,789.84

**Analysis of Balance December 31, 2018
(From Utility – Trial Balance)**

Cash	219,399.36
Investments	
Interfund Accounts Receivable	
Subtotal	219,399.36
Deduct Cash Liabilities Marked with "C" on Trial Balance	43,774.46
Operating Surplus Cash or (Deficit in Operating Surplus Cash)	175,624.90
Other Assets Pledged to Operating Surplus*	
Deferred Charges #	
Operating Deficit #	
Total Other Assets	175,624.90

Schedule of Water Utility Accounts Receivable

Balance December 31, 2017	<u>7,624.92</u>
Increased by:	
Rents Levied	<u>245,466.55</u>
Decreased by:	
Collections	<u>243,501.62</u>
Overpayments applied	
Transfer to Utility Lien	
Other	
Balance December 31, 2018	<u>243,501.62</u> <u>9,589.85</u>

Schedule of Water Utility Liens

Balance December 31, 2017	<u>0.00</u>
Increased by:	
Transfers from Accounts Receivable	
Penalties and Costs	
Other	
Decreased by:	
Collections	
Other	
Balance December 31, 2018	<u>0.00</u>

**Deferred Charges
- Mandatory Charges Only -
Water Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55)

Caused by	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Total Operating	0.00			
Total Capital	0.00			

*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S.A. 40A:4-47 Which Have Been
Funded or Refunded Under N.J.S.A. 40A:2-3 OR N.J.S.A. 40A:2-51**

Date	Purpose	Amount

Judgements Entered Against Municipality and Not Satisfied

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019

**Schedule of Bonds Issued and Outstanding
and 2019 Debt Service for Bonds**
Water UTILITY ASSESSMENT BONDS

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

Water Utility Capital Bonds

	Debit	Credit	2019 Debt Service
Issued (Credit)			
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding December 31, 2018			
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

Interest on Bonds – Water Utility Budget

2019 Interest on Bonds (*Items)	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation 2019	

List of Bonds Issued During 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate

**Schedule of Loans Issued and Outstanding
and 2019 Debt Service for Loans**
Water UTILITY LOAN

Loan	Outstanding January 1, 2018	Issued	Paid	Other Description	Other Debit	Other Credit	Outstanding December 31, 2018	Loan Maturities	Interest on Loans
New Jersey Environmental Infrastructure Loan		290,000.00		Paid	4,915.25		285,084.75		4,085.00

Interest on Loans – Water Utility Budget

2019 Interest on Loans (*Items)	4,085.00
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	4,085.00
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation 2019	4,085.00

List of Loans Issued During 2018

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
	0.00	0.00		

Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Date Interest Computed to
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of 2016 or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted.

** If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

INTEREST ON NOTES – Water UTILITY BUDGET	
2019 Interest on Notes	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation - 2019	

Debt Service Schedule for Utility Assessment Notes

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.
 Utility Assessment Notes with an original date of issue of December 31, 2016 or prior require one legally payable installment to be budgeted in the 2019 Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.
 ** Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

Schedule of Capital Lease Program Obligations

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

Schedule of Improvement Authorizations (Utility Capital Fund)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2018		2018 Authorizations	Refunds, Transfers and Encumbrances	Expended	Authorizations Canceled	Balance December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
Water Tower Improvements	0.00	95,159.97			9,646.61		85,513.36	
Total	0.00	95,159.97			9,646.61		85,513.36	

Water Utility Capital Surplus
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		35,959.00
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Received from CY Budget Appropriation * (Credit)	45,959.00	10,000.00
Balance December 31, 2018	45,959.00	45,959.00

Water Utility Capital Surplus
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		0.00
Received from CY Budget Appropriation (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		

* The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

Utility Fund
 CAPITAL IMPROVEMENTS AUTHORIZED IN 2018
 AND
 DOWN PAYMENTS (N.J.S. 40A:2-11)
 UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years

Water Utility Capital Fund
Statement of Capital Surplus
 YEAR 2018

	Debit	Credit
Appropriated to CY Budget Revenue (Debit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		59,971.00
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous (Credit)		
Premium on Sale of Bonds (Credit)	59,971.00	
Balance December 31, 2018	59,971.00	59,971.00

