

Elmer Borough Land Use Board
Minutes of Board Meeting
Thursday, October 4th, 2018

The regular meeting of the Elmer Borough Land Use Board was held on Thursday, October 4th, 2018, at 6:30 p.m. in the Elmer Borough Hall.

Secretary Dawn Williams read the Open Public Meetings Act Statement.

Present at the meeting were Fred Davis, Councilwoman Lynda Davis, Vice-chairman Jay DuBois, Linda Herrmann, Robert McWilliams, David Newkirk, Chairman Lewis Reed, Heather Runyon, Mayor Joseph Stemberger, and Secretary Dawn Williams. John Dailyda was absent. Board Attorney Katie Coleman and Board Engineer Corey Gaskill were also present.

Robert McWilliams motioned and Vice-chairman Jay DuBois seconded to approve the Board Minutes from September 6th, 2018 as presented. The motion was unanimously carried.

Robert McWilliams motioned and Fred Davis seconded to memorialize Resolution #18-4 approving minor subdivision, bulk variances, and preliminary site plan (subject to conditions) to Allison Foote. The motion was unanimously carried.

Linda Herrmann motioned and Vice-chairman Jay DuBois seconded to approve Site Plan Application #18-3 (Allison Foote, Block 18, Lots 7 & 8). The motion was unanimously carried.

Secretary Dawn Williams introduced Site Plan Application #18-4 on behalf of applicants Roger Anderson and Tina Fithian-Anderson (Block 3, Lots 31 & 32). Howard Melincove, attorney for the applicants, introduced himself. Land Use Board attorney Katie Coleman swore in Applicant Roger Anderson and Applicant Engineer James Clancy PE. Land Use Board Engineer Corey Gaskill offered his review letter and commented on each individual item. For each item discussed, all parties agreed on the actions to be taken in order to resolve the concerns. Robert Mc Williams motioned and Fred Davis seconded to deem the application conditionally complete contingent upon changes agreed to this evening. The motion was unanimously carried.

The Zoning Office monthly report was discussed. Zoning Officer William Ackley will retire within the month. A new zoning officer has been hired to fill the position. Mayor Joseph Stemberger informed the Board that there are a few un-approved businesses within the town and site plan waivers or change of use applications will be filed in the near future. No action was taken.

The next Land Use Board meeting is scheduled for Thursday, November 1st, 2018, at 6:30 p.m. in the Elmer Borough Hall.

At 8:20 p.m. Fred Davis motioned and Linda Herrmann seconded to adjourn the meeting. The motion was unanimously carried.

Respectfully submitted,
Dawn M. Williams
Land Use Board Secretary