

AGENDA
BOROUGH OF ELMER
COUNTY OF SALEM, STATE OF NEW JERSEY
December 13, 2017
7:30 pm

CALL TO ORDER

FLAG SALUTE AND INVOCATION

PUBLIC NOTICE

PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING, AS REQUIRED BY SAID ACT, WAS PROVIDED TO EACH COUNCIL MEMBER, POSTED IN THE MUNICIPAL BUILDING, EMAILED AND MAILED TO THE *ELMER TIMES* AND THE *SOUTH JERSEY TIMES*, AND FILED WITH THE BOROUGH CLERK ON JANUARY 5, 2017.

ROLL CALL

PRESIDENT LEWIS M. SCHNEIDER ____, COUNCIL MEMBERS LYNDA DAVIS ____, CYNTHIA L. NOLAN ____, R. MATTHEW RICHARDS ____, STEVEN A. SCHALICK ____, JAMES W. ZEE III ____, MAYOR JOSEPH P. STEMBERGER ____.

APPROVAL OF MINUTES

MOTION ____, SECOND ____ to approve the minutes from the Regular Council Meeting of November 8, 2017, the Executive Closed Session Meeting of November 8, 2017, and the Special Budget Workshop held on December 4, 2017, and to dispense with the reading of the minutes.

ROLL CALL: LMS ____, LD ____, CLN ____, RMR ____, SAS ____, JWZ ____. Motion carried ____.

PUBLIC SESSION

MOTION to open to the public ____, SECOND ____. All in favor: Ayes/Nays. Motion carried ____.

MOTION to close to the public ____, SECOND ____. All in favor: Ayes/Nays. Motion carried ____.

UNFINISHED BUSINESS

1. Animal Shelter Services 2018
2. Shared Service Agreement for Construction Office

NEW BUSINESS

1. Ordinances

2. Resolutions

115-17 Authorizing Final Payment to Brave Industrial for Water Tower Repairs

116-17 Authorizing Execution of Certificate of Substantial Completion for Water Tower

117-17 Authorizing Municipal Alliance Grant Form 1B for Fiscal Year 2019

118-17 Escrow Williams Minor Subdivision

119-17 Cancelling \$4,531.80 Appropriated Reserve for Municipal Alliance

120-17 Cancelling \$3,668 Municipal Alliance Grant Receivable

121-17 Cancelling Current Fund Outstanding Checks

122-17 Authorizing Principal Public Works Manager Exemption

123-17 Budget Appropriation Transfer Resolution

124-17 Authorizing Budget Line Item Cancellation Water Capital Outlay

125-17 Authorizing Snow Trust December Transfer

126-17 Authorizing Execution of the 2018 MOU Mid Salem County Municipal Court

127-17 Authorizing Inter-Local Agreement with Upper Pittsgrove Township for 2018 Public Works Services

MOTION ____ to adopt Resolutions ____-17 to ____-17 SECOND ____.

ROLL CALL LMS ____, LD ____, CLN ____, RMR ____, SAS ____, JWZ ____. Motion carried ____.

DISCUSSIONS/MOTIONS

- 1. Receive and file RFPs for Professional Services
MOTION _____, SECOND _____ (“All in favor”). Ayes/Nays. Motion carried ____.
- 2. Receive and file bid for Water Services from Garrison Enterprises
MOTION _____, SECOND _____ (“All in favor”). Ayes/Nays. Motion carried ____.
- 3. Housing & Zoning Officer Resignation
MOTION _____, SECOND _____ (“All in favor”). Ayes/Nays. Motion carried ____.
- 4. Tax Collector Resignation
MOTION _____, SECOND _____ (“All in favor”). Ayes/Nays. Motion carried ____.
- 5. Water Department - Old Equipment

RECEIVE AND FILE TAX/WATER COLLECTOR REPORT

MOTION _____, SECOND _____ to receive and file the Tax/Water Collector Report. (All in favor). Ayes/Nays. Motion carried ____.

RECEIVE AND FILE TREASURER’S REPORT

MOTION _____, SECOND _____ to receive and file the Treasurer’s Report. (“All in favor”). Ayes/Nays. Motion carried ____.

PAYMENT OF BILLS

MOTION _____, SECOND _____ to pay all duly authorized bills and charge them to their respective accounts. ROLL CALL: LMS ____, LD ____, CLN ____, RMR ____, SAS ____, JWZ ____. Motion carried ____.

MAYOR AND CLERK’S CORRESPONDENCE

MOTION _____, SECOND _____ to receive and file the Mayor and Clerk’s Correspondence (“All in favor”). Ayes/Nays. Motion carried ____.

COMMITTEE REPORTS

- ___ Finance/Celebration of Public Events
- ___ Public Safety
- ___ Streets/Sidewalks/IT
- ___ Borough Hall/Public Property
- ___ Water/Street Lights
- ___ Trash/Parks and Playgrounds

ONGOING PROJECTS

- Elmer Green Acres Park
- Sidewalks/Always Safe Sidewalks
- Borough Hall Roof
- Painting Flag Poles
- Records Room

ADJOURNMENT

MOTION to adjourn meeting _____, SECOND _____. (“All in favor”). Ayes/Nays. Motion carried ____.

NOTICE PURSUANT TO N.J.S.A. 10:4-8(D)

The items listed on this tentative agenda of the Mayor and Council of the Borough of Elmer constitute the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.