

Elmer Borough Land Use Board
Minutes of Board Meeting
Thursday, March 3rd, 2016

The regular meeting of the Elmer Borough Land Use Board was held on Thursday, March 3rd, 2016, at 6:30 p.m. in the Elmer Borough Hall.

Secretary Dawn Williams read the Open Public Meetings Act Statement.

Present at the meeting were Fred Davis, Vice-chairman Jay DuBois, Linda Herrmann, Chairman Lewis Reed, Mayor Joseph Stemberger, and Secretary Dawn Williams. Tammy Collins, Councilwoman Lynda Davis, John Hagen, and David Newkirk were absent. Board Attorney Katie Coleman and Zoning Officer Derek Leary were present.

Secretary Dawn Williams announced that she would have a conflict of interest with any application filed by Patrick Fisher, as she owns property within 200 feet of Patrick Fisher. No action was taken.

Mayor Joseph Stemberger motioned and Vice-chairman Jay DuBois seconded to adopt the Board Minutes from February 4th, 2016 as presented. The motion was unanimously carried.

Secretary Dawn Williams and Zoning Officer Derek Leary introduced a possible up-coming variance application on behalf of Patrick Fisher (Center Street). Patrick Fisher would like to construct a garage in his backyard within the side and rear yard setbacks. It was noted that his home is located on lot 2 and the proposed garage would be constructed on lot 23. Zoning Officer Derek Leary will discuss the situation with Tax Assessor Roy Duffield to understand how the two properties are considered. No action was taken.

It was discussed that the Zoning Officer will create a report each month to include all activities within the Borough. Zoning Officer Derek Leary will report to the Land Use Board each month. The Land Use Board will forward the month report to Borough Council. No action was taken.

Zoning Officer Derek Leary explained the Certificate of Occupation Process with homes, rentals, and foreclosures. No action was taken.

The next Land Use Board meeting is scheduled for Thursday, April 7th, 2016, at 6:30 p.m. in the Elmer Borough Hall.

At 7:20 p.m. Mayor Joseph Stemberger motioned and Linda Herrmann seconded to adjourn the meeting. The motion was unanimously carried.

Respectfully submitted,
Dawn M. Williams
Land Use Board Secretary